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**August 18, 2025**

**WADENA SOIL AND WATER CONSERVATION DISTRICT**

*Regular Monthly Board Meeting to be held at 7:30 a.m.*

*in person at Wadena Sheriff Building • 500 Birch Ave NW • Wadena, MN (at the fairgrounds)*

**Agenda**

1. Call Meeting to Order by Chairperson Tom Schulz
2. Adopt Agenda
3. Approve the last month's Board Meeting Minutes
4. Treasurer's Report
5. Bills Paid and Bills Payable
6. Cost Share
7. County Commissioner's Report
8. District Manager's Report
9. District Conservationist's Report
10. Other Agency Reports

**OLD BUSINESS**

11. Forestry Update
12. TSA Update

**NEW BUSINESS**

13. Meetings and Trainings
14. Draft audit report
15. Public Comments
16. Adjourn



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Date	Meeting
7/21/2025	Wadena SWCD Board Meeting
8/8/2025	Nitrate Clinic – Verndale 10am – 2pm
8/12/2025	Redeye TAC Meeting – Perham 1-3 pm
8/18/2025	Wadena SWCD Board Meeting
8/19/2025	Strip Till Field Day at Ron Sakry Farms
8/20/2025	EOT SWCD Board Meeting
8/21/2025	Nitrate Clinic – Menahga 10am – 2pm
8/26/2025	RCPD Partners Meeting - Sherburne
9/1/2025	Labor Day Holiday
9/5/2025	Otter Tail County Tour
9/12/2025	SWCD Forestry Association Meeting, Grand Rapids
9/15/2025	Wadena SWCD Board Meeting
9/17/2025	EOT SWCD Board Meeting
9/18-19/2025	Area VIII Tour and Meeting, Bemidji
9/24-25/2025	Manager’s Meeting, St Cloud



### **Minutes from July 21, 2025, Board Meeting**

The regular monthly board meeting of the Wadena Soil and Water Conservation District was held at 7:30 a.m. in person at the Sheriff's Building at the fairgrounds.

*The meeting was called to order by Chair Tom Schulz at 7:31 a.m.*

**Members Present:**

Chair: Tom Schulz  
Vice Chair: Ken Berg  
Secretary: Brett Dailey  
Treasurer: Jerry Kern  
Public Relations: Bruce Juntunen

**Others Present:**

NRCS District Conservationist: Ivan Reinke  
District Manager: Darren Newville  
Assistant District Manager: Anne Oldakowski  
Admin Secretary: Chantal Tougas

**Adopt Agenda:** Motion made by Ken Berg, second by Brett Dailey to adopt the agenda as presented. Opposed: none, motion carried.

**Approved Board Meeting Minutes:** Motion made by Ken Berg, second by Bruce Juntunen to approve last month's Board Meeting Minutes. Opposed: none, motion carried.

**Treasurer's Report:** Motion made by Jerry Kern, second by Brett Dailey, to approve the Treasurer's Report. Opposed: none, motion carried. Motion made by Bruce Juntunen, second by Brett Dailey to re-invest the CD that is maturing on July 21, 2025, for another 5 months 4.05%. Opposed: none, motion carried.

**Bills Paid and Bills Payable:** Motion made by Ken Berg, second by Brett Dailey to approve the Bills Paid and Bills Payable as presented. Opposed: none, motion carried.

### **Cost Share:**

**Crow Wing WBIF Cost Share C25-0310:**

**8-C25-0310-02;** VanElsberg, Greg; requesting final payment for a forest stewardship plan (157 acres, written by Anne), with a total cost of \$1,713.00, cost share payment not to exceed \$856.50, or 50%, whichever is less in Orton Township, sections 12 & 13. Motion made by Bruce Juntunen, second by Jerry Kern to approve. Opposed: none, motion carried.

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#### **2024 Conservation Contracts P24-0302:**

**P24-0302-01;** Lindblom, John; requesting final payment for tree and pollinator plantings, with a total cost of \$1,630.93, cost share payment not to exceed \$1,223.20 or 75%, whichever is less in Leaf River Township, section 32. Motion made by Brett Dailey, second by Jerry Kern to approve. Opposed: none, motion carried.

**P24-0302-02;** Freeman, David; requesting final payment for well-sealing, with a total cost of \$250.00, cost share payment not to exceed \$187.50 or 75%, whichever is less in Thomastown Township, section 23. Motion made by Ken Berg, second by Bruce Juntunen to approve. Opposed: none, motion carried.

#### **2025 Conservation Contracts P25-0173:**

**8-P25-0173-01;** Schmitz, Dale & Joey; requesting final payment for a grazing practice to include fence, watering facility, livestock pipeline, and heavy use protection, with a total cost of \$27,818.25, cost share payment not to exceed \$20,863.69 or 75%, whichever is less in Leaf River Township, section 19. Motion made by Brett Dailey, second by Ken Berg to approve. Opposed: none, motion carried.

#### **Soil Health P23-2744:**

**P23-2744-02;** Derby, Jim; requesting final payment for a windbreak renovation, with a total cost of \$1,262.50, cost share payment not to exceed \$946.88 or 75%, whichever is less in Wadena Township, section 34. Motion made by Brett Dailey, second by Jerry Kern to approve. Opposed: none, motion carried.

#### **Redeye WBIF Cost Share C22-7830 (EOT):**

**8-C22-7830-02;** Witthuhn, Jack; authorization to encumber funds for cover crops on 56.5 acres. This is a one-year, single species flat rate/acre contract of \$25/acre; cost share payment not to exceed \$1,412.50, in Wadena Township, sections 27,28,33. Motion made by Brett Dailey, second by Bruce Juntunen to approve. Opposed: none, motion carried.

**8-C22-7830-03;** Schmitz, Dale; authorization to encumber funds for cover crops on 11.4 acres. This is a one-year, multi species flat rate/acre contract of \$35/acre; cost share payment not to exceed \$399.00, in Leaf River township, section 18. Motion made by Brett Dailey, second by Ken Berg to approve. Opposed: none, motion carried.

#### **MDA Weed Management Grant 264520:**

**264520-2025-02;** Schwartz, Rick; authorization to encumber funds for wild parsnip management, with a flat rate of \$1,000 in Leaf River Township. Motion made by Brett Dailey, second by Bruce Juntunen to approve. Opposed: none, motion carried.

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**264520-2025-03;** Tabery, Melissa; authorization to encumber funds for wild parsnip management, with a flat rate of \$1,000 in Leaf River Township. Motion made by Brett Dailey, second by Jerry Kern to approve. Opposed: none, motion carried.

**264520-2025-04;** Lundberg, Bill; authorization to encumber funds for wild parsnip management, with a flat rate of \$1,000 in Redeye Township. Motion made by Bruce Juntunen, second by Brett Dailey to approve. Opposed: none, motion carried.

**County Commissioner's Report:** Not present

**District Manager's Report:** Read by Darren

**NRCS District Conservationist's Report:** read by Ivan.

**Other Agency Reports:** none present.

**Forestry Update:** Met last Thursday. About 25 in attendance with 10 people online. Presentation on plant disease, insect issues, and drought. Another presentation on wildlife habitat. BWSR started an open discussion on what the SWCDs are working on in forestry, with a large portion talking about their public land grants. The next meeting will be held in September.

**TSA 8 Report:** nothing to report.

**Meetings/Trainings:** Nothing coming up.

**Budget:** Motion made by Brett Dailey, second by Ken Bert to approve the preliminary budget to present to the county. Opposed: none, motion carried.

**JAA:** Motion made by Ken Berg, second by Brett Daily to approve JAA as recommended by NRCS for Pete Guck, Marcie Peeters, Mitchell Janson, and Alyson Levig. Opposed: none, motion carried.

**MASWCD Award Nominations:** A list of nominations submitted by the staff was reviewed at the meeting.

**Open Meeting Law:** Changes to the open meeting law were discussed.

**Public Comments:** none.

**Meeting Adjourned:** Meeting adjourned at 8:35 a.m.

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